



Hartman Cabin & Shelter

5272 Aber Road
Williamsburg, Ohio 45176
clermontparks.org

Thank you for choosing Clermont County Park District for your event.

Rates

Monday - Sunday \$250.00

Rental Time

The cabin and shelter are available for your use between the hours of 10:00 a.m. and 12:00 a.m. The cabin and shelter may be rented the day before if additional time is needed. Nothing may be left in the cabin overnight. Anything left in the cabin after 12:00 a.m. will be disposed of by the cleaning personnel. There will be a \$25.00 charge if the alarm is tripped. The fire code allows up to 49 people in the cabin at any one time.

Amenities

The cabin has 3 (3' x 10') tables, 2 (3' x 6') tables, 3 wooden benches (10' long), 24 Windsor back chairs and 25 folding chairs. **DO NOT move any furniture from the Cabin outside.** A refrigerator, microwave and coffee pot are provided, there is no stove. Any items which are used must be washed and all furniture placed in its original position at the end of your rental. There are 3 concrete tables with benches on patio.

The **Shelter** is 24' x 36' with 8 picnic tables, 2 double wide grills and 4 garbage cans under the shelter.

The cabin has 28 parking spaces and 2 handicap available.

Decorations

If you choose to decorate these items work well and are easy to clean up. String, twist ties, or wire ties. You may use garland or tulle. **DO NOT** use streamers or crepe paper. No nails, staples, velcro, tacks, putty, tape or any other item which might damage the surfaces. **Due to the difficulty of cleaning, the following items are prohibited:** NO confetti of any kind, rice, bird seed, NO glitter, rose petals, silk petals, any other item to be thrown or released is prohibited. No use of straw or hay bales. No fireworks, including sparklers. Do not place hot items directly on the table surface. If you need to move the furniture, it must be picked up and not dragged on the wood floor. Balloons, signs, etc. are not to be attached to entry sign or placed in the lawn/landscape areas. All decoration must be removed by you at the end of your rental. There will be a charge for damage and any additional clean up required. If you have any questions concerning decorations or need to see the cabin prior to your rental call 513-732-2977.

Please take note of the following

- = Trash cans are available within the park, so please do not litter the outdoor areas.
- = Per Ohio state law, beer and other alcoholic beverages are prohibited on public grounds. Alcohol sales are prohibited.
- = Food trucks catering your event will need a special permit and will need to be parked in the parking lot. If any grills are used from these vendors they will need to have something placed underneath the grill to catch the drippings. NO selling of any kind from these trucks.
- = NO fireworks of any kind. (no sparklers)
- = The collection of fees, donations, offerings, or the charging of admission is prohibited on park property.
- = The lessee is liable for all damage to plants, trees, park grounds and property resulting from the contract holder's use of the park. All charges will be charged directly to the lessee. All other park rules must be observed. For a copy of the park rules or for specific questions please call the main office.

NO SMOKING PERMITTED INSIDE CABIN

Fireplace

Cannot be used for safety reasons.

Please note that a Christmas tree will be displayed inside the Hartman Cabin from December 1st to January 1st.

Contract

Reservations must be made at least two weeks prior to your rental date, and can be made by calling our office at 513-732-2977, or you can stop at the office at 2156 U.S Highway 50, Batavia, OH. 45103. You can pay by credit/debit card, check or money order. If paying by credit/debit card there is a convenience fee that will be added. **No cash transactions.**

If rental is less than 30 days it will need to be paid by credit card or money order only

The cabin must be reserved by an adult 18 years or older. The contract is non-transferable and must be in your possession at the time of your rental.

Key/Damage Deposit- DO NOT MAIL (you will bring this money order to the office on the day you pick up your key.

A damage deposit in the amount of \$100.00, in the form of a money order, is due on the day you pick up the key for your rental. (Please leave money order blank where it says "Pay to the order of") (No Cash or Credit Cards) The deposit will be returned to you upon return of the key and inspection of the Cabin. If there is any damage to the cabin damage from your rental or additional clean-up is required, you will be contacted and arrangements made for the payment.

Keys for the Hartman Cabin are available for pick up ONLY on weekdays at our administrative office, at 2156 US HWY. 50, Batavia, OH. 45103, between the hours of 10:00 AM to 12:00 PM only. You will be called to inform you when to pick them up.

Contact Information

The Administrative Office is open Monday - Friday between the hours of 8:00AM and 4:30PM, our office phone number is 513-732-2977.

If you have any problems during your rental with the cabin, grounds or building, air conditioning, heating, electric, etc., **contact our staff member at 513-787-2861.**